



KUO CHUAN PRESBYTERIAN SECONDARY SCHOOL

10, Bishan St 13, Singapore 579795

Tel: 62593811 Fax: 63536535

6 Jan 2023

Dear Parent/Guardian

Secondary 1 CCA Registration and Selection Process

1. Greetings from Kuo Chuan Presbyterian Secondary School. We warmly welcome your child to Team KCP!
2. An exciting and fulfilling CCA experience is one of the highlights for any student in secondary school. CCA also serves as an important platform to nurture our students holistically and develop their character beyond the traditional confines of the classroom.
3. Choosing a suitable CCA will be one of the first major decisions confronting you and your child at the start of their secondary school life. At KCPSS, we have structured a selection process to help you make an informed choice with regards to CCA.
4. Kindly find the timeline for the CCA selection process below:

Event	Date and Time
CCA Talk to Parents	6 Jan (Fri)
CCA Showcase and Briefing to Students	6 Jan (Fri)
CCA Talent Identification Programme	10 (Tues), 13 Jan (Fri) Refer to Annex
Commencement of Online CCA Registration	13 Jan (Fri)
Submission Deadline for Online CCA Option	25 Jan (Wed), 5pm
Submission of hardcopy CCA option with parent's acknowledgement	26 Jan (Thurs); To be submitted to Class Form Teachers
Release of CCA allocation results	30 Jan (Mon)
CCA Commences	6 Feb (Tues) onwards
CCA Appeal Period	20 – 24 Feb

5. On 6 Jan (Fri), all the Secondary 1 students will attend a briefing explaining the CCA selection process via the online CCA portal. They will also attend a CCA Showcase on the same day.
6. After the CCA Showcase, the school will commence our CCA Talent Identification Try-outs taking place on 10 and 13 Jan. On both days, all Sec 1 students (except those accepted into CCA via DSA) are expected to stay till 5.30pm to attend structured Try-outs planned for them. Your child has a choice as to which CCA Try-outs they wish to attend on these days. The Try-outs are designed to provide options for your child so that he/she is able to make an informed decision when selecting a desired CCA. The Try-out schedule can be found in the Annex below.
7. For registration, your child must select and rank **5 CCA choices** of which at least 1 choice must be from each of the 4 CCA categories (Sports, Performing Arts, Uniformed Groups and Clubs/Societies). We encourage parents/guardians to play an active role in discussing the various CCA options that are suited for your child/ward based on his/her inclination and interest.
8. **For DSA Students:** If your child has enrolled in our school via DSA in any of the following talent areas (Photography, Media Film, Guzheng Ensemble, Concert Band, English Drama, Chinese/Modern Dance or Choir), there is no need to participate in this exercise as they will be allocated to their talent identified CCA by default.

"AFLAME FOR TRUTH"





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9. CCA registration will be completed online and your child will be briefed on how to do so. Please note that the submission deadline is on **25 Jan (Wed), 5pm**. The hardcopy CCA option form with parent's acknowledgment is to be printed after the online submission and handed to their form teachers the following day by **26 Jan (Thurs)** before their CCA options can be processed.
10. The CCA allocation results will be released on **30 Jan (Mon)**, after school and CCA sessions for Sec 1 students will commence from **6 Feb (Tues)** onwards. The CCA appeal phase will be held on 20 Feb (Mon), and will only be considered on valid grounds. Till then, your child/ward is expected to attend his/her assigned CCA sessions regularly as a pre-requisite for appeals.
11. Please feel free to contact me at **6427-4232**, or my email at khoo_kian_seong_kenneth@moe.edu.sg, should you require any clarification.
12. Here are some important web-links to take note of:

CCA Online Registration Site https://kuochuan.schoolhub.sg/	 <small>https://go.gov.sg/kcpss-cca-registration</small>
School CCA Information https://kuochuanpresbyteriansec.moe.edu.sg/the-kuo-chuan-experience/co-curricular-activities-cca	 <small>https://go.gov.sg/kcpsscca</small>

13. Thank you.

Kenneth Khoo (Mr)
HOD PE/CCA
Kuo Chuan Presbyterian Secondary School



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Annex: CCA Talent Identification Try-out Schedule

10 Jan (Tues) 3.00 – 5.30pm (Choose 3 to attend)		13 Jan (Fri) 2.00 – 5.30pm (Choose 4 to attend)	
CCA	Venue	CCA	Venue
Football (Boys)	School Field	Basketball (Boys)	ISH Level 1
Badminton (Boys)	Hall	Shooting	Shooting Range
Netball (Girls)	Parade Square	Guzheng Ensemble	Guzheng Room
Shooting	Shooting Range	Modern / Chinese Dance	Learning & Aesthetic Centre
Table Tennis	ISH Level 2	Girl Guides (Girls)	Concourse
Choir	Choir Room	National Civil Defence Cadet Corps	Concourse
Concert Band	Auditorium	National Police Cadet Corps	Concourse
English Drama	Multi Purpose Room	Art & Crafts	Art Studio 2
Photography	Com Lab 1	Robotics	Design Thinking Centre
Infocomm Technology	Media Studies Room	Volleyball (Boys)	ISH Level 2

Session Time Slots:

10 Jan (Tues)	13 Jan (Fri)
Session 1: 3.10 – 3.50pm	Session 1: 2.10 – 2.50pm
Session 2: 4.00 – 4.40pm	Session 2: 3.00 – 3.40pm
Session 3: 4.50 – 5.30pm	Session 3: 3.50 – 4.30pm
	Session 4: 4.40 – 5.20pm

Boys' Brigade (BB) & Girls' Brigade (GB) Try-outs

BB & GB Try-outs will be conducted on the morning of **14 Jan (Sat)** in alignment with their CCA schedule. Kindly contact the following Teacher ICs for more information.

- BB: Contact Mr Ng Keng Yang at ng_keng_yang@schools.gov.sg
- GB: Contact Ms Goh Xin Fang at Goh_Xin_fang@schools.gov.sg