



KUO CHUAN PRESBYTERIAN SECONDARY SCHOOL

10, Bishan St 13, Singapore 579795

Tel: 62593811 Fax: 63536535

7 Jan 2022

Dear Parent/Guardian

Secondary 1 CCA Registration and Selection Process

1. Greetings from Kuo Chuan Presbyterian Secondary School. We warmly welcome your child to Team KCPSS!
2. An exciting and fulfilling CCA experience is one of the highlights for any student in secondary school. CCA also serves as an important platform to nurture our students holistically and develop their character beyond the traditional confines of a classroom.
3. Choosing a suitable CCA will be one of the first major decisions confronting you and your child at the start of their secondary school life. At KCPSS, we have structured a selection process to help you make an informed choice with regards to CCA.
4. Kindly find the timeline for the CCA selection process below:

Event	Date and Time
CCA Talk to Parents	7 Jan (Fri)
CCA Showcase and Briefing to Students	7 Jan (Fri)
CCA Talent Identification Programme	2-week period, 11-22 Jan 2 Sessions per day; Refer to Annex
Commencement of Online CCA Registration	7 Jan (Fri)
Submission Deadline for Online CCA Option	24 Jan (Mon), 5pm
Submission of hardcopy CCA option with parent's acknowledgement	25 Jan (Tue); To be submitted to Class Form Teachers
Release of CCA allocation results	28 Jan (Fri),
CCA Commences	1 Feb (Tues) onwards
CCA Appeal Period	21 – 25 Feb

5. On 7 Jan (Fri), all the Secondary 1 students will attend a briefing explaining the CCA selection process via the online CCA portal. They will also attend a CCA Showcase on the same day. All appropriate Safe Management Measures have been taken to ensure that the Showcase provides the necessary CCA information without exposing your child to unnecessary risks.
6. After the CCA Orientation, the school will commence our CCA Talent Identification Programme which spans across a 2-week period, from 11–23 Jan. This programme serves as a talent identification and matching tool to help your child determine a suitable CCA choice. We highly encourage your child to attend a wide variety of try-outs to experience first-hand, the culture and conduct of the CCA, allowing him/her to make an informed choice regarding which CCA to join. There will be two available time slots on each day to give space for your child to attend as many sessions according to his/her interests.

Students need only attend one session per CCA. The schedule can be found in the Annex below, as well as on the Online CCA Allocation Registration Portal and school website.

7. For registration, your child must select and rank **5 CCA choices** of which at least 1 choice must be from each of the 4 CCA categories (Sports, Performing Arts, Uniformed Groups and

"AFLAME FOR TRUTH"





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Clubs/Societies). We encourage parents/guardians to play an active role in discussing the various CCA options that are suited for your child/ward based on his/her inclination and interest.

8. **For DSA Students:** If your child has enrolled in our school via DSA in any of the following talent areas (Photography, Media Film, Guzheng Ensemble, Concert Band, English Drama, Chinese/Modern Dance or Choir), there is no need to participate in this exercise as they will be allocated to their talent identified CCA by default.
9. CCA registration will be completed online and your child will be briefed on how to do so. Please note that the submission deadline is on **24 Jan (Mon), 5pm**. The hardcopy CCA option form with parent's acknowledgment is to be printed after the online submission and handed to their form teachers the following day by **25 Jan (Tues)** before their CCA options can be processed.
10. The CCA allocation results will be released on **28 Jan (Fri)**, after school and CCA sessions for Sec 1 students will commence from **1 Feb (Tues)** onwards. The CCA appeal phase will be held on 22 Feb (Mon), and will only be considered on valid grounds. Till then, your child/ward is expected to attend his/her assigned CCA sessions regularly as a pre-requisite for appeals.
11. Please feel free to contact me at **6427-4232**, or email at **khoo_kian_seong_kenneth@moe.edu.sg**, should you require any clarification.
12. Here are some important web-links to take note of:

CCA Online Registration Site https://kuochuan.schoolhub.sg/	
School CCA Information https://kuochuanpresbyteriansec.moe.edu.sg/the-kuo-chuan-experience/co-curricular-activities-cca	

13. Thank you.

Kenneth Khoo (Mr)
HOD PE/CCA
Kuo Chuan Presbyterian Secondary School



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Annex: CCA Talent Identification Trial Schedule

Kindly encourage your child to attend as many trials in order to make an informed choice about CCA.

CCA Category	CCA Name	Training Day(s)	Trial Day	Main CCA Venue
Physical Sports	Football	Tuesday & Friday	Tuesday (11 & 18 Jan) Slot 1: 3:20 - 4:20pm Slot 2: 4:40 - 5:40pm	School Field
	Badminton	Tuesday & Friday		ISH Level 2
	Netball	Tuesday & Thursday		Parade Square
	Shooting	Tuesday & Friday		Shooting Range
	Basketball	Wednesday & Friday	Wednesday (12 & 19 Jan) Slot 1: 3:20 - 4:20pm Slot 2: 4:40 - 5:40pm	ISH Level 1
	Table Tennis	Tuesday & Thursday	Thursday (13 & 20 Jan) Slot 1: 3:20 - 4:20pm Slot 2: 4:40 - 5:40pm	ISH Level 2
	Volleyball	Wednesday & Friday	Friday (14 & 21 Jan) Slot 1: 2:40 - 3:40pm Slot 2: 4:00 - 5:00pm	ISH Level 2
Visual and Performing Arts	Modern / Chinese Dance	Wednesday & Friday	Wednesday (12 & 19 Jan) Slot 1: 3:20 - 4:20pm Slot 2: 4:40 - 5:40pm	LAC & Choir Room
	Guzheng Ensemble	Thursday & Friday	Thursday (13 & 20 Jan) Slot 1: 3:20 - 4:20pm Slot 2: 4:40 - 5:40pm	Guzheng Room, CIS
	Choir	Tuesday & Thursday		Choir Room
	Concert Band	Tuesday & Thursday		Auditorium
	English Drama	Tuesday & Thursday		Multi-Purpose Room
Uniformed Groups	Boys Brigade	Saturday	Saturday (15 & 22 Jan) 8:45am - 12.30pm	Parade Square
	Girls Brigade	Saturday		Parade Square
	NCDCC	Friday	Friday (14 & 21 Jan) Slot 1: 2:40 - 3:40pm Slot 2: 4:00 - 5:00pm	Parade Square / Concourse / Classrooms
	NPCC	Friday		Parade Square / Concourse / Classrooms
	Girl Guides	Friday		Parade Square / Concourse / Classrooms
Clubs & Societies	Infocom Technology	Friday	Thursday (13 Jan) Slot 1: 3:20 - 4:20pm Slot 2: 4:40 - 5:40pm Friday (21 Jan) Slot 1: 2:40 - 3:40pm Slot 2: 4:00 - 5:00pm	Media Studies Room
	Photography	Friday	Friday (14 & 21 Jan) Slot 1: 2:40 - 3:40pm Slot 2: 4:00 - 5:00pm	Classroom 3-10
	Art and Crafts	Friday		Art Studio 2
	Robotics	Friday		DTC & Com Lab 3