



## KUO CHUAN PRESBYTERIAN SCHOOLS

10, Bishan St 13, Singapore 579795

Tel: 62593811 Fax: 63536535

17 Apr 2026

Dear 2025 Sec 4E/5NA KCPSS Graduates

Please kindly note that your school testimonial is ready for collection at KCPSS General Office.

### **Details of Collection:**

Date :20<sup>th</sup> Apr 2026 Onwards

Time : 0900hrs – 1700hrs (Monday – Friday)

Please bring along your identification documents for verification purpose (e.g. Ezlink card or NRIC)

Thinks to note:

- Any student who damages or loses the original SGC (or did not collect SGC from the school within 3 years) will not get a replacement copy.
- The student may purchase a certified true copy of the SGC on the spot from the Customer Service Centre (CSC) at MOE HQ (Buona Vista). An administration fee of \$10 subject to prevailing GST, is chargeable for this request. The student is to make an appointment Online prior to the visit to CSC and bring along his/her original NRIC for identification.
- New SGC folder will not be issued for such cases.

Thank you very much.  
KCPSS-ADMIN